



GREENFIELDS AFTER SCHOOL PLAYScheme



Do you ever have difficulty picking your children up from school at the end of the day? If so, don't forget Greenfields Junior School operates a Playscheme from 3.30 to 5.30pm. Yr 1 & 2 *Oakwood children are collected at 3.15 and walked down to Greenfields.

Fees: £5.00 per hour

e.g. 3.30 – 4.30
4.30 – 5.30

Children are given a drink and fruit after registration. Parents may provide an alternative snack if their child has specific dietary requirements. Any child who goes to Swifts/after school club may join the Playscheme afterwards. Children who attend Beavers or the evening football club can change and be ready to go to their activity on time.

The Playscheme is open to children from *Oakwood Year 1 to Greenfields Year 6 on a regular or one-off basis. The child's name must be entered on the daily list held outside the school office. Should you have a problem collecting your child from school, you can telephone the school office and a message will be given to your child to attend the Playscheme and their name added to the list. **NOTE:** Oakwood children can only be added to that day's list up until 12:00pm.

** Yr R Oakwood children may attend GASP if with a Greenfields sibling.*

All children attending the Playscheme must be registered prior to attending. Please fill in the attached form and return it to your child's school office.

We accept childcare vouchers; please see the playleader for details. Payment must be made via cheque or online payment (cash is no longer accepted) prior to attendance at GASP. Payment AFTER your child has attended is only in emergency situations and payment must be made by the end of the week.

☺ Cookery Club ☺ Computer Games ☺ Painting ☺ Crafts
☺ Indoor and Outdoor Games ☺ Lego

Greenfields After School Playscheme (GASP)

Child Information Sheet

Name of child:

Date of birth:

Home address:
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Contact telephone numbers: Home

Mobile

Emergency

Medical details, including any allergies: *(Any information will be treated in strictest confidence)*

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Class teacher

Doctor's name

Doctor's address
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Doctor's telephone number

Parent's/Guardian's name

Name of person collecting the child

Signed (Parent/Guardian) Date

Greenfields After School Playscheme (GASP)

Aims

It is our aim to:

- provide quality after school provision that promotes the vision and values of the whole school.
- provide after school care that is a bridge between school and home enabling children to play, interact and socialise with their peers whilst allowing them the opportunity for quiet time to complete homework and relax.
- Provide and maintain a safe and healthy working environment ensuring the welfare of all persons
- Ensure staff are suitably trained and competent to do their work safely
- Assess risks, record significant findings and monitor safety arrangements
- Review and revise policies and procedures periodically and amend or improve arrangements as required
- Develop and maintain a positive relationship between school and families through regular communication and consultation

Terms and Conditions

1. The child will be required to take part in sporting and craft activities.
2. Snack and a soft drink will be provided by the scheme each evening but it is the responsibility of the parent/guardian to provide anything more substantial. Children with an allergy or medical condition must inform the Playleader and an alternative snack should be provided where necessary.
3. The child will be given any necessary medical treatment by a suitably qualified person.
4. The scheme will only operate on GREENFIELDS school days between 3.30pm and 5.30pm.
5. The scheme is open to any children from Oakwood Year 1 to Greenfields Year 6.
6. The scheme reserves the right to refuse admittance to disruptive children.
7. Fees will be £5.00 per child per hour (plus £10 late collection fee per child for each $\frac{1}{2}$ hour after 5:30pm).
8. All fees **must** be paid prior to attendance. In rare situations where child attends GASP without prior notice, payment must be settled by the end of the week. Failure to do so will result in your child being unable to attend GASP until the fees are paid in full.
9. **Children must be signed out by the person authorised to collect them.** Any change in the authorised person must be made in writing in advance.
10. A 'Child Information Sheet' must be completed for each child attending the Playscheme. Any subsequent changes to the information must be notified in writing immediately.
11. Children attending Oakwood School will be collected by GASP Play assistants. It is the responsibility of the parent/guardian to inform Oakwood of who is collecting the child.
12. Any parent/carer persistently collecting after 5:30pm will be asked to make alternative after school child care arrangements.

Name/names of child/children attending the Playscheme:

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I confirm that I am happy to comply with the above Terms and Conditions.

Signed(Parent/Guardian) Date