

GFS PTFA Annual Plan 2017/18

AUTUMN TERM

Activity / Event	Owner	Date	Time	PTFA Support Required
Years 5 & 6 Cake Sale	Lara Moran	03-Nov	End of school day	Cake donors & sellers
Christmas Craft Morning	Laura Gibbons, Josie Long	25-Nov	10:00-13:00	Registration tracking; set-up; serving refreshments; helping the children with their creations
Secret Santa - Years 5&6 - Years 3&4	Natalie Carey	18-Dec 19-Dec		Track registrations; # male & female gifts required. Gift buyers – pre-set budget per gift; Volunteers to help children choose & wrap gifts

SPRING TERM

Activity / Event	Owner	Date	Time	PTFA Support Required
Burns Night Supper	Stu Gibbons	20-Jan	Evening	
Year 4 Cake Sale	Becky Lyon	09-Feb	End of school day	Cake donors & sellers
Fish & Chip Bingo	Justine Mogridge, Leanne Flynn	02-Mar	6pm - 8:30pm-ish	Tracking registration; liaising with Hartleys; ensuring suitable prizes for winning lines & full house (child & adult); set-up on-the-night & serving supper

SUMMER TERM

Event / Activity	2017/18 Owner	2017/18 Date	Time	PTFA Support Required
Year 3 Cake Sale	Becky Bown	04-May	End of school day	Cake donors & sellers
Village Festival (coconut shy)	Claire Mylrae	09-Jun		Run coconut shy
After School Ice Creams	Jenny Coomber	June - July	End of school day	Buy and sell ice creams
Music Festival	Target music parents nearer the time	23-Jun	2:00-4:00pm	Sell refreshments
Sports Day	Vicky Atkinson	27-Jun	0930-1400	Sell hot drinks & ice-creams
Summer Fair	Josie Long	tbc	3:30 – 5:30pm	Secure raffle prizes; arrange printing of tickets; event comms & promotion; cake donations; face painters; volunteers to run BBQ, tombola & other stalls
Year 6 Production	Vicky Tutty	03-Jul 05-Jul	7:00-9:00pm	Sell refreshments before performance & during interval
Event on Green	EVENT IN REVIEW	tbc	7:30pm (adults)	